

# CITY OF DeCORDOVA, TEXAS

## AGENDA

THE CITY COUNCIL OF DeCORDOVA, TEXAS WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, JANUARY 19, 2021. THE MEETING WILL BE HELD IN THE TEJAS ROOM AT THE DeCORDOVA BEND ESTATES CLUBHOUSE, 5301 COUNTRY CLUB DRIVE, DeCORDOVA, TEXAS. A WORKSHOP WILL PRECEED THE MEETING AT 6:45.

DUE TO COVID-19, THE MEETING WILL BE CLOSED TO THE PUBLIC TO FOLLOW THE MANDATE OF GOVERNOR GREG ABBOTT, ENABLING SOCIAL DISTANCING.

PLEASE EMAIL ANY QUESTIONS OR ITEMS OF INTEREST TO MAYOR DAVE HANSON AT **DRHANSON1957@GMAIL.COM**.

ONLY THE ITEMS LISTED ON THE AGENDA MAY BE ACTED UPON.

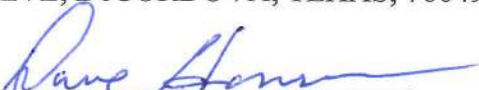
CALL TO ORDER: MAYOR DAVE HANSON

INVOCATION:

PLEDGE:

- (1) APPROVAL OF MINUTES OF THE PREVIOUS MEETING
- (2) MAYOR'S REPORT AND COMMENTS:
  - A. VFD / EMS MONTHLY REPORT – NOVEMBER AND DECEMBER 2020
  - B. DCBE SECURITY SYNOPSIS REPORT - NOVEMBER AND DECEMBER 2020
- (3) BUSINESS:
  - A. OATH OF OFFICE TO CITY COUNCILMEMBER
  - B. DISCUSSION AND ACTION ON THE HOOD COUNTY EMERGENCY SERVICES DISTRICT 1
  - C. DISCUSSION ON UPDATING THE MARQUEES AT THE ENTRY GATES
  - D. TREASURER'S REPORTS – NOVEMBER AND DECEMBER 2020
- (4) DISCUSSION ITEMS: BY CITY COUNCIL PERSONS. IF NECESSARY, ITEMS WILL BE PLACED ON A FUTURE AGENDA AT THIS MEETING.
- (5) AS AUTHORIZED BY SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE CITY ATTORNEY ON ANY AGENDA ITEM HEREIN.

POSTED THIS 15TH DAY OF SEPTEMBER 2021, COUNTRY CLUB BUILDING, 5301 COUNTRY CLUB DRIVE, DeCORDOVA, TEXAS, 76049

  
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DAVE HANSON, MAYOR

MINUTES  
Regular Meeting  
City of DeCordova  
November 17, 2020

Mayor Dave Hanson called the Regular Monthly City Council Meeting to order at 7:00 p.m. All councilmembers were present except Councilmember Robert McKenzie and Councilmember David Coop.

INVOCATION: Councilmember Judy Cordell

PLEDGE OF ALLEGIANCE: Councilmember Jim Gallman

APPROVAL OF THE MINUTES:

Councilmember Gallman moved that the Minutes of the October 20, 2020, Regular Meeting be approved. Seconded by Councilmember Judy Goforth. Unanimously approved.

MAYOR'S REPORT:

- A) Mayor Hanson noted the EMS /VFD reports for October 2020.
- B) Mayor Hanson noted the October 2020 Security Synopsis reports.

BUSINESS:

- A) Mayor Hanson reviewed Canvassing of Votes and noted the Canvass as correct for the candidates elected to office. The report was approved.
- B) Mayor Hanson introduced Justice of the Peace Kathryn Gwinn who installed new Councilmember Kay Bailey, Place 1.
- C) Mayor Hanson asked for a nomination to fill the position of Council Mayor Pro tem. Councilmember Cordell nominated Councilmember Gallman, seconded by Councilmember Bailey. Unanimously approved.
- D) Mayor Hanson asked the Council to review Conflict of Interest forms and for the new councilmember to go online and complete the Public Information Act.
- E) Under the Treasurer's Report, Sylvia Hickey introduced a Resolution 2020-2021 for the approval of the City Investment Policy. The motion for Councilmember Cordell to be the 2020-2021 Investment Officer was made by Mayor Pro tem Gallman and seconded by Councilmember Bailey. Unanimously approved.
- F) Treasurer's Report was given by City Secretary/Treasurer, Sylvia Hickey, for the month of October, 2020. The report was accepted. Secretary Hickey noted that the signatures at the First National Bank would need to be changed. The Council's policy is to have the Mayor and Mayor Pro tem on the signature card with the Secretary / Treasurer. The policy change was approved.

The next regular City Council meeting will be held on January 19, 2021 in the Tejas Room at 7:00 p.m.

A motion was made by Councilmember Bailey and seconded by Mayor Pro tem Gallman to adjourn. The motion passed unanimously, and the meeting adjourned at 7:18 pm.

THE CITY OF DeCORDOVA, TEXAS  
SCHEDULE I - CASH RECEIPTS AND  
DISBURSEMENTS WITH COMPARISON TO ANNUAL BUDGET  
OCTOBER 1, 2020 TO OCTOBER 31, 2020

|  | BUDGET<br>10/01/20 to<br>09/30/21 | ACTUAL<br>October 2020 | YEAR TO DATE<br>10/01/20 to<br>10/31/20 | BUDGET<br>REMAINING |
|--|-----------------------------------|------------------------|---|---------------------|
| FNB - General Acct                         |                                   | \$ 63,621.71           | \$ 63,621.71                            |                     |
| FNB - Money Market Acct                    |                                   | \$ 10,101.96           | \$ 10,101.96                            |                     |
| FNB - Certificate of Deposits              |                                   | \$ 103,266.56          | \$ 103,266.56                           |                     |
| Total Beginning Cash                       |                                   | \$ 176,990.23          | \$ 176,990.23                           |                     |
| <b>RECEIPTS</b>                            |                                   |                        |   |                     |
| United Coop Services                       | 90,900.00                         | -                      | -                                       | 90,900.00           |
| Texas Comptroller                          | 6,000.00                          | 2,184.86               | 2,184.86                                | 3,815.14            |
| CD Interest                                | 500.00                            | -                      | -                                       | 500.00              |
| Investment Interest                        | -                                 | 5.23                   | 5.23                                    | (5.23)              |
| Money Market Interest                      | 25.00                             | 0.86                   | 0.86                                    | 24.14               |
| DCBE HOA                                   | -                                 | -                      | -                                       | -                   |
| TML  | -                                 | -                      | -                                       | -                   |
| Proceeds from Sale of Assets               | -                                 | -                      | -                                       | -                   |
| <b>TOTAL RECEIPTS</b>                      | <b>97,425.00</b>                  | <b>2,190.95</b>        | <b>2,190.95</b>                         | <b>95,234.05</b>    |
| <b>DISBURSEMENTS</b>                       |                                   |                        |   |                     |
| Asset Purchases - Security Vehicle         | -                                 | -                      | -                                       | -                   |
| Asset Purchases - Speed Control            | -                                 | -                      | -                                       | -                   |
| Asset Purchases - Security Cameras Project | -                                 | -                      | -                                       | -                   |
| Animal Control                             | 1,000.00                          | 250.00                 | 250.00                                  | 750.00              |
| Audit & Acct Services                      | 10,500.00                         | 75.87                  | 75.87                                   | 10,424.13           |
| Bond-Liab Insurance                        | 1,500.00                          | -                      | -                                       | 1,500.00            |
| Bond - Secretary                           | 150.00                            | -                      | -                                       | 150.00              |
| Budget & Bid Notices                       | 500.00                            | -                      | -                                       | 500.00              |
| Contingencies                              | 950.00                            | -                      | -                                       | 950.00              |
| Contract Labor                             | 17,575.00                         | 1,472.70               | 1,472.70                                | 16,102.30           |
| Directional Signs                          | 900.00                            | 25.00                  | 25.00                                   | 875.00              |
| Election                                   | 3,000.00                          | -                      | -                                       | 3,000.00            |
| Filing Fees, etc                           | 800.00                            | 310.75                 | 310.75                                  | 489.25              |
| Fire Dept Calls - VFD                      | 15,000.00                         | 15,000.00              | 15,000.00                               | -                   |
| Fire Dept Services - EMS                   | 15,000.00                         | 15,000.00              | 15,000.00                               | -                   |
| Hood Co Clean Air Coalition                | 1,000.00                          | 1,000.00               | 1,000.00                                | -                   |
| Legal Fees                                 | 3,000.00                          | -                      | -                                       | 3,000.00            |
| Office Supplies                            | 2,000.00                          | 62.38                  | 62.38                                   | 1,937.62            |
| Parks and Recreation                       | 5,000.00                          | -                      | -                                       | 5,000.00            |
| Postage                                    | 500.00                            | -                      | -                                       | 500.00              |
| Pruit Memorial                             | 500.00                            | -                      | -                                       | 500.00              |
| Security Contract - OA                     | 15,000.00                         | -                      | -                                       | 15,000.00           |
| Security Vehicle                           | -                                 | -                      | -                                       | -                   |
| Survey & Map Reproduction                  | 400.00                            | -                      | -                                       | 400.00              |
| TX Mun League Dues                         | 1,300.00                          | 308.50                 | 308.50                                  | 991.50              |
| Website                                    | 1,850.00                          | 75.00                  | 75.00                                   | 1,775.00            |
| <b>TOTAL DISBURSEMENTS</b>                 | <b>97,425.00</b>                  | <b>33,580.20</b>       | <b>33,580.20</b>                        | <b>63,844.80</b>    |
| Transfer to/from General Acct              |                                   | -                      | -                                       |                     |
| Transfer to/from MM Acct                   |                                   | -                      | -                                       |                     |
| Transfer to/from CDs                       |                                   | -                      | -                                       |                     |
| Ending Bank Balance                        |                                   | \$ 32,231.60           | \$ 32,231.60                            |                     |
| Ending Money Market Balance                |                                   | \$ 10,102.82           | \$ 10,102.82                            |                     |
| Ending CDs Balance                         |                                   | \$ 103,266.56          | \$ 103,266.56                           |                     |
| <b>TOTAL ENDING CASH</b>                   |                                   | <b>\$ 145,600.98</b>   | <b>\$ 145,600.98</b>                    |                     |

See Accountant's Compilation Report

THE CITY OF DeCORDOVA, TEXAS  
SCHEDULE I - CASH RECEIPTS AND  
DISBURSEMENTS WITH COMPARISON TO ANNUAL BUDGET  
OCTOBER 1, 2020 TO NOVEMBER 30, 2020

|  | BUDGET<br>10/01/20 to<br>09/30/21 | ACTUAL<br>November 2020 | YEAR TO DATE<br>10/01/20 to<br>11/30/20 | BUDGET<br>REMAINING |
|--|-----------------------------------|-------------------------|---|---------------------|
| FNB - General Acct                         |                                   | \$ 32,231.60            | \$ 63,621.71                            |                     |
| FNB - Money Market Acct                    |                                   | \$ 10,102.82            | \$ 10,101.96                            |                     |
| FNB - Certificate of Deposits              |                                   | \$ 103,266.56           | \$ 103,266.56                           |                     |
| Total Beginning Cash                       |                                   | \$ 145,600.98           | \$ 176,990.23                           |                     |
| RECEIPTS                                   |                                   |                         |   |                     |
| United Coop Services                       | 90,900.00                         | -                       | -                                       | 90,900.00           |
| Texas Comptroller                          | 6,000.00                          | -                       | 2,184.86                                | 3,815.14            |
| CD Interest                                | 500.00                            | -                       | -                                       | 500.00              |
| Investment Interest                        | -                                 | 1.96                    | 7.19                                    | (7.19)              |
| Money Market Interest                      | 25.00                             | 0.83                    | 1.69                                    | 23.31               |
| DCBE HOA                                   | -                                 | -                       | -                                       | -                   |
| TML  | -                                 | -                       | -                                       | -                   |
| Proceeds from Sale of Assets               | -                                 | -                       | -                                       | -                   |
| <b>TOTAL RECEIPTS</b>                      | <b>97,425.00</b>                  | <b>2.79</b>             | <b>2,193.74</b>                         | <b>95,231.26</b>    |
| DISBURSEMENTS                              |                                   |                         |   |                     |
| Asset Purchases - Security Vehicle         | -                                 | -                       | -                                       | -                   |
| Asset Purchases - Speed Control            | -                                 | -                       | -                                       | -                   |
| Asset Purchases - Security Cameras Project | -                                 | -                       | -                                       | -                   |
| Animal Control                             | 1,000.00                          | -                       | 250.00                                  | 750.00              |
| Audit & Acct Services                      | 10,500.00                         | 75.87                   | 151.74                                  | 10,348.26           |
| Bond-Liab Insurance                        | 1,500.00                          | -                       | -                                       | 1,500.00            |
| Bond - Secretary                           | 150.00                            | -                       | -                                       | 150.00              |
| Budget & Bid Notices                       | 500.00                            | -                       | -                                       | 500.00              |
| Contingencies                              | 950.00                            | -                       | -                                       | 950.00              |
| Contract Labor                             | 17,575.00                         | 1,472.70                | 2,945.40                                | 14,629.60           |
| Directional Signs                          | 900.00                            | 75.00                   | 100.00                                  | 800.00              |
| Election                                   | 3,000.00                          | -                       | -                                       | 3,000.00            |
| Filing Fees, etc                           | 800.00                            | -                       | 310.75                                  | 489.25              |
| Fire Dept Calls - VFD                      | 15,000.00                         | -                       | 15,000.00                               | -                   |
| Fire Dept Services - EMS                   | 15,000.00                         | -                       | 15,000.00                               | -                   |
| Hood Co Clean Air Coalition                | 1,000.00                          | -                       | 1,000.00                                | -                   |
| Legal Fees                                 | 3,000.00                          | 74.00                   | 74.00                                   | 2,926.00            |
| Office Supplies                            | 2,000.00                          | 165.66                  | 228.04                                  | 1,771.96            |
| Parks and Recreation                       | 5,000.00                          | -                       | -                                       | 5,000.00            |
| Postage                                    | 500.00                            | -                       | -                                       | 500.00              |
| Pruit Memorial                             | 500.00                            | -                       | -                                       | 500.00              |
| Security Contract - OA                     | 15,000.00                         | 15,000.00               | 15,000.00                               | -                   |
| Security Vehicle                           | -                                 | -                       | -                                       | -                   |
| Survey & Map Reproduction                  | 400.00                            | -                       | -                                       | 400.00              |
| TX Mun League Dues                         | 1,300.00                          | -                       | 308.50                                  | 991.50              |
| Website                                    | 1,850.00                          | 75.00                   | 150.00                                  | 1,700.00            |
| <b>TOTAL DISBURSEMENTS</b>                 | <b>97,425.00</b>                  | <b>16,938.23</b>        | <b>50,518.43</b>                        | <b>46,906.57</b>    |
| Transfer to/from General Acct              |                                   | -                       | -                                       |                     |
| Transfer to/from MM Acct                   |                                   | -                       | -                                       |                     |
| Transfer to/from CDs                       |                                   | -                       | -                                       |                     |
| Ending Bank Balance                        |                                   | \$ 15,295.33            | \$ 15,295.33                            |                     |
| Ending Money Market Balance                |                                   | \$ 10,103.65            | \$ 10,103.65                            |                     |
| Ending CDs Balance                         |                                   | \$ 103,266.56           | \$ 103,266.56                           |                     |
| <b>TOTAL ENDING CASH</b>                   |                                   | <b>\$ 128,665.54</b>    | <b>\$ 128,665.54</b>                    |                     |

See Accountant's Compilation Report

**THE CITY OF DeCORDOVA, TEXAS**  
**SCHEDULE I - CASH RECEIPTS AND**  
**DISBURSEMENTS WITH COMPARISON TO ANNUAL BUDGET**  
**OCTOBER 1, 2020 TO DECEMBER 31, 2020**

|  | BUDGET<br>10/01/20 to<br>09/30/21 | ACTUAL<br>December 2020 | YEAR TO DATE<br>10/01/20 to<br>12/31/20 | BUDGET<br>REMAINING |
|--|-----------------------------------|-------------------------|---|---------------------|
| FNB - General Acct                         |                                   | \$ 15,295.33            | \$ 63,621.71                            |                     |
| FNB - Money Market Acct                    |                                   | \$ 10,103.65            | \$ 10,101.96                            |                     |
| FNB - Certificate of Deposits              |                                   | \$ 103,266.56           | \$ 103,266.56                           |                     |
| Total Beginning Cash                       |                                   | \$ 128,665.54           | \$ 176,990.23                           |                     |
| <b>RECEIPTS</b>                            |                                   |                         |   |                     |
| United Coop Services                       | 90,900.00                         | -                       | -                                       | 90,900.00           |
| Texas Comptroller                          | 6,000.00                          | -                       | 2,184.86                                | 3,815.14            |
| CD Interest                                | 500.00                            | -                       | -                                       | 500.00              |
| Investment Interest                        | -                                 | 1.22                    | 8.41                                    | (8.41)              |
| Money Market Interest                      | 25.00                             | 0.86                    | 2.55                                    | 22.45               |
| DOBE HOA                                   | -                                 | -                       | -                                       | -                   |
| TML  | -                                 | -                       | -                                       | -                   |
| Proceeds from Sale of Assets               | -                                 | -                       | -                                       | -                   |
| <b>TOTAL RECEIPTS</b>                      | 97,425.00                         | 2.08                    | 2,195.82                                | 95,229.18           |
| <b>DISBURSEMENTS</b>                       |                                   |                         |   |                     |
| Asset Purchases - Security Vehicle         | -                                 | -                       | -                                       | -                   |
| Asset Purchases - Speed Control            | -                                 | -                       | -                                       | -                   |
| Asset Purchases - Security Cameras Project | -                                 | -                       | -                                       | -                   |
| Animal Control                             | 1,000.00                          | -                       | 250.00                                  | 750.00              |
| Audit & Acct Services                      | 10,500.00                         | 75.87                   | 227.61                                  | 10,272.39           |
| Bond-Liab Insurance                        | 1,500.00                          | -                       | -                                       | 1,500.00            |
| Bond - Secretary                           | 150.00                            | -                       | -                                       | 150.00              |
| Budget & Bid Notices                       | 500.00                            | -                       | -                                       | 500.00              |
| Contingencies                              | 950.00                            | 125.00                  | 125.00                                  | 825.00              |
| Contract Labor                             | 17,575.00                         | 1,464.70                | 4,410.10                                | 13,164.90           |
| Directional Signs                          | 900.00                            | 125.00                  | 225.00                                  | 675.00              |
| Election                                   | 3,000.00                          | -                       | -                                       | 3,000.00            |
| Filing Fees, etc                           | 800.00                            | -                       | 310.75                                  | 489.25              |
| Fire Dept Calls - VFD                      | 15,000.00                         | -                       | 15,000.00                               | -                   |
| Fire Dept Services - EMS                   | 15,000.00                         | -                       | 15,000.00                               | -                   |
| Hood Co Clean Air Coalition                | 1,000.00                          | -                       | 1,000.00                                | -                   |
| Legal Fees                                 | 3,000.00                          | -                       | 74.00                                   | 2,926.00            |
| Office Supplies                            | 2,000.00                          | -                       | 228.04                                  | 1,771.96            |
| Parks and Recreation                       | 5,000.00                          | -                       | -                                       | 5,000.00            |
| Postage                                    | 500.00                            | -                       | -                                       | 500.00              |
| Pruit Memorial                             | 500.00                            | -                       | -                                       | 500.00              |
| Security Contract - OA                     | 15,000.00                         | -                       | 15,000.00                               | -                   |
| Security Vehicle                           | -                                 | -                       | -                                       | -                   |
| Survey & Map Reproduction                  | 400.00                            | -                       | -                                       | 400.00              |
| TX Mun League Dues                         | 1,300.00                          | -                       | 308.50                                  | 991.50              |
| Website                                    | 1,850.00                          | 75.00                   | 225.00                                  | 1,625.00            |
| <b>TOTAL DISBURSEMENTS</b>                 | 97,425.00                         | 1,865.57                | 52,384.00                               | 45,041.00           |
| Transfer to/from General Acct              |                                   | -                       | -                                       |                     |
| Transfer to/from MM Acct                   |                                   | -                       | -                                       |                     |
| Transfer to/from CDs                       |                                   | -                       | -                                       |                     |
| <b>Ending Bank Balance</b>                 |                                   | \$ 13,430.98            | \$ 13,430.98                            |                     |
| <b>Ending Money Market Balance</b>         |                                   | \$ 10,104.51            | \$ 10,104.51                            |                     |
| <b>Ending CDs Balance</b>                  |                                   | \$ 103,266.56           | \$ 103,266.56                           |                     |
| <b>TOTAL ENDING CASH</b>                   |                                   | \$ 126,802.05           | \$ 126,802.05                           |                     |

See Accountant's Compilation Report